

# ANNUAL REPORT

## 2004



# JEFFERSON COUNTY BOARD OF ELECTIONS

JANUARY 31, 2005

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## INTRODUCTION

The Jefferson County Board of Elections conducts all National, State, County, and Town Elections. Although the Board of Elections is a county agency, its structures, responsibilities and duties are mandated by New York State election law, while its administrative procedures, directions, guidelines, rules and regulations are defined by the New York State Board of Elections.

### Departmental Description

The board has a full-time staff of four employees with equal representation of Democrats and Republicans as mandated by New York State Election Law. The Board is administered by two part-time commissioners who serve a two-year term. The commissioners are elected by the County committee of each political party and their appointment is confirmed by the County Board of Legislators. The Commissioners each have a deputy who works full-time in the board office and runs the day to day operations of the office. The Deputy Commissioners are assisted by two full-time registration clerks, and two part-time employees.

The staff of the County Board of Elections provides the technical, clerical and mechanical skills necessary to provide services, information and statistical data to County Legislators, other departments, governmental agencies and the public. The Board conducts all Federal, State, County, Town and many of the Village elections in Jefferson County.

## OBJECTIVES AND PERFORMANCE

*to provide for the registration of voters within Jefferson County, and the conduct of elections as required by federal and state law.*



### Types of Services and Assistance

- To provide registration forms and assistance to those persons wishing to register
- To provide training of election inspectors in procedures used in elections.
- To provide training of machine custodians in procedures of the set-up and repair of voting machines.
- To provide assistance to Town and Village Clerks, school districts and fire districts relative to their elections.
- To provide a directory of Elected Officials in Jefferson County.
- To provide educational background on the procedures of registering to vote and voting to the schools and organizations.

- To provide lists of registered voters and statistical data on registrations, enrollment and voting.
- To assist other county and state departments.
- To provide assistance to candidates and potential candidates.
- To aid political parties with procedures of the Election Law.
- To conduct Federal, State, County, Town and Village Elections.

# ORGANIZATIONAL CHART

## JEFFERSON COUNTY BOARD OF ELECTIONS

COMMISSIONERS

JAMES E. FITZPATRICK SEAN M. HENNESSEY

DEPUTY COMMISSIONERS

SANDRA L. COREY

CINDY S. CORBETT

REGISTRATION CLERKS

KAREN PARKER

BABETTE HALL

KRISTY KEEGAN

KATRINA KAMPNICH

& ELECTION WORKERS

2004 IN REVIEW

# ENROLLMENT 2004

## REGISTERED VOTERS

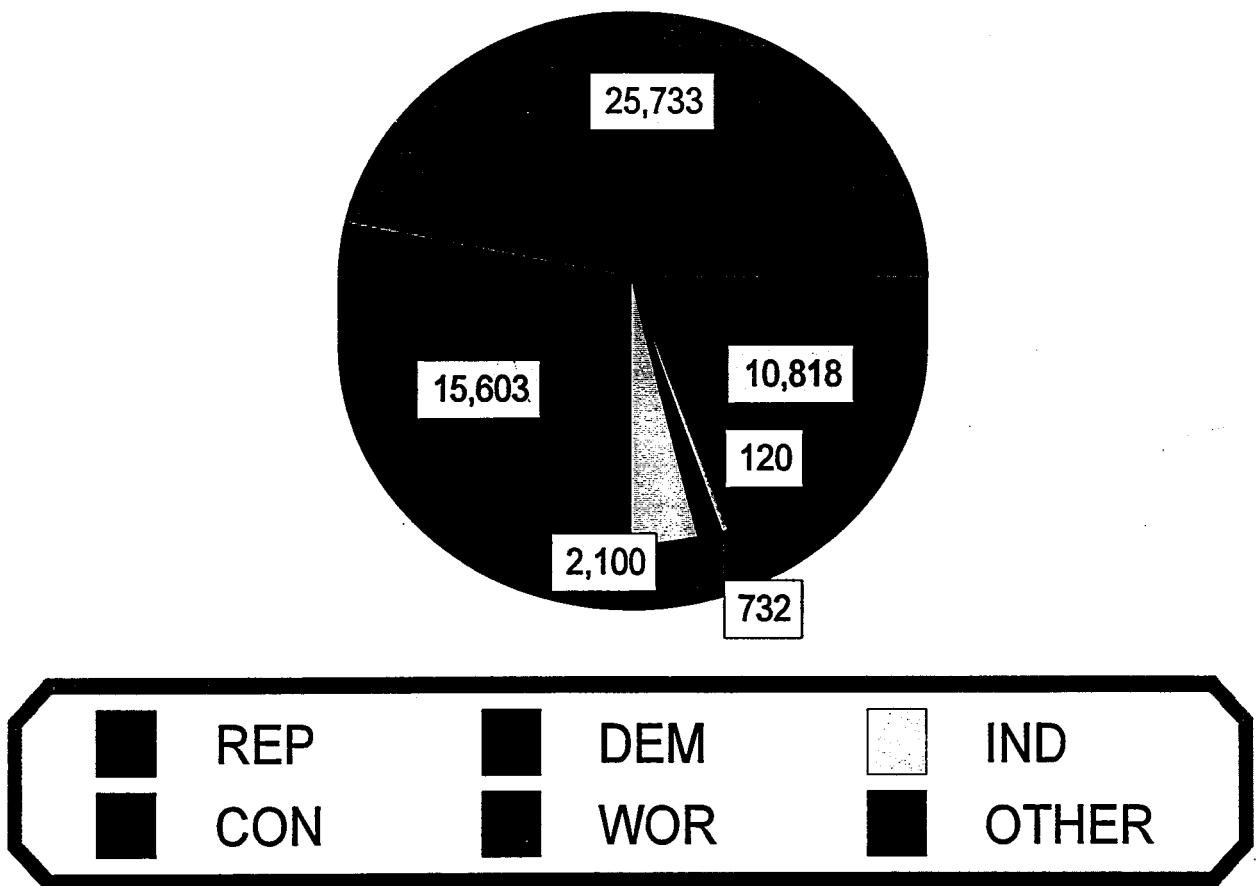
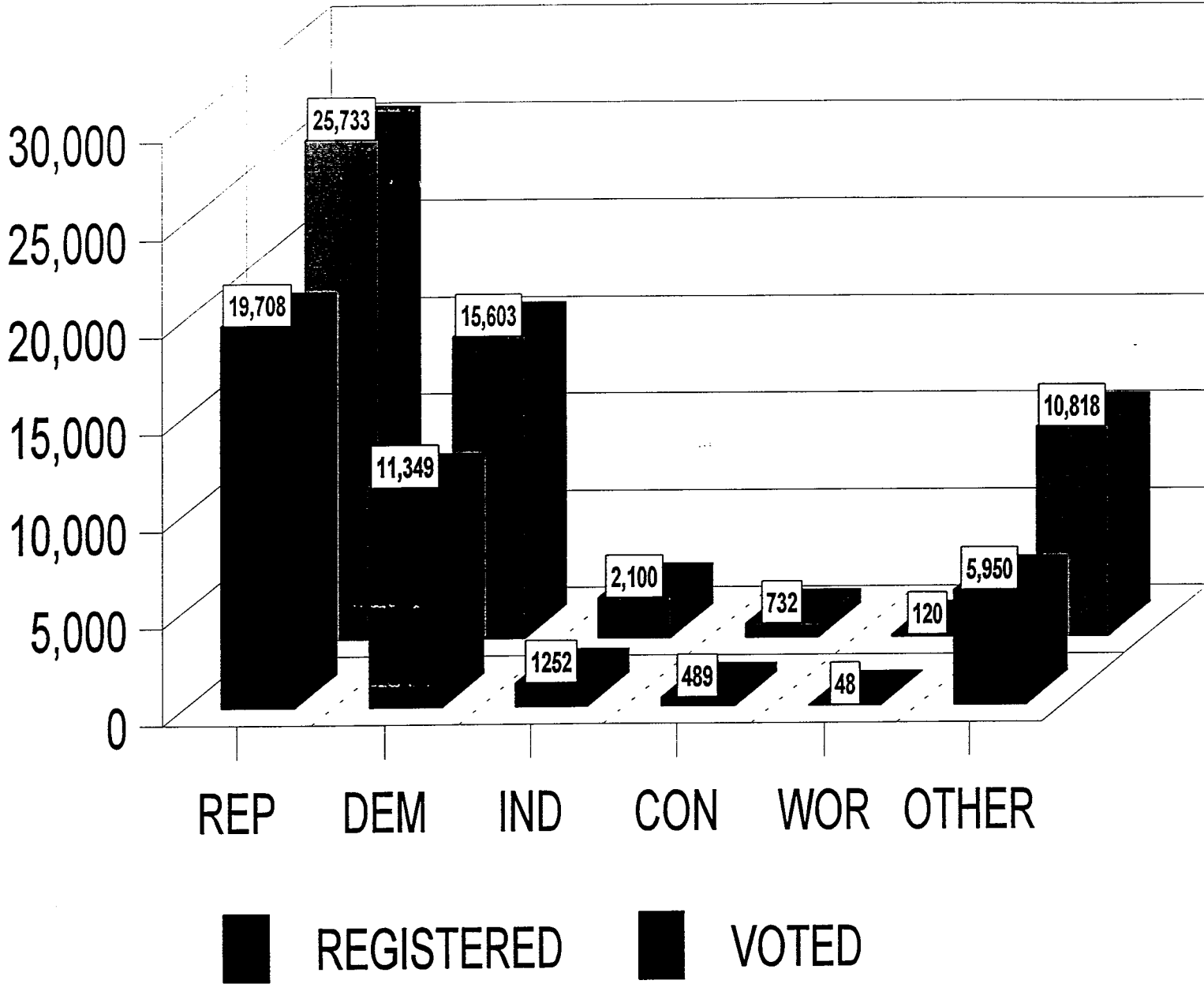


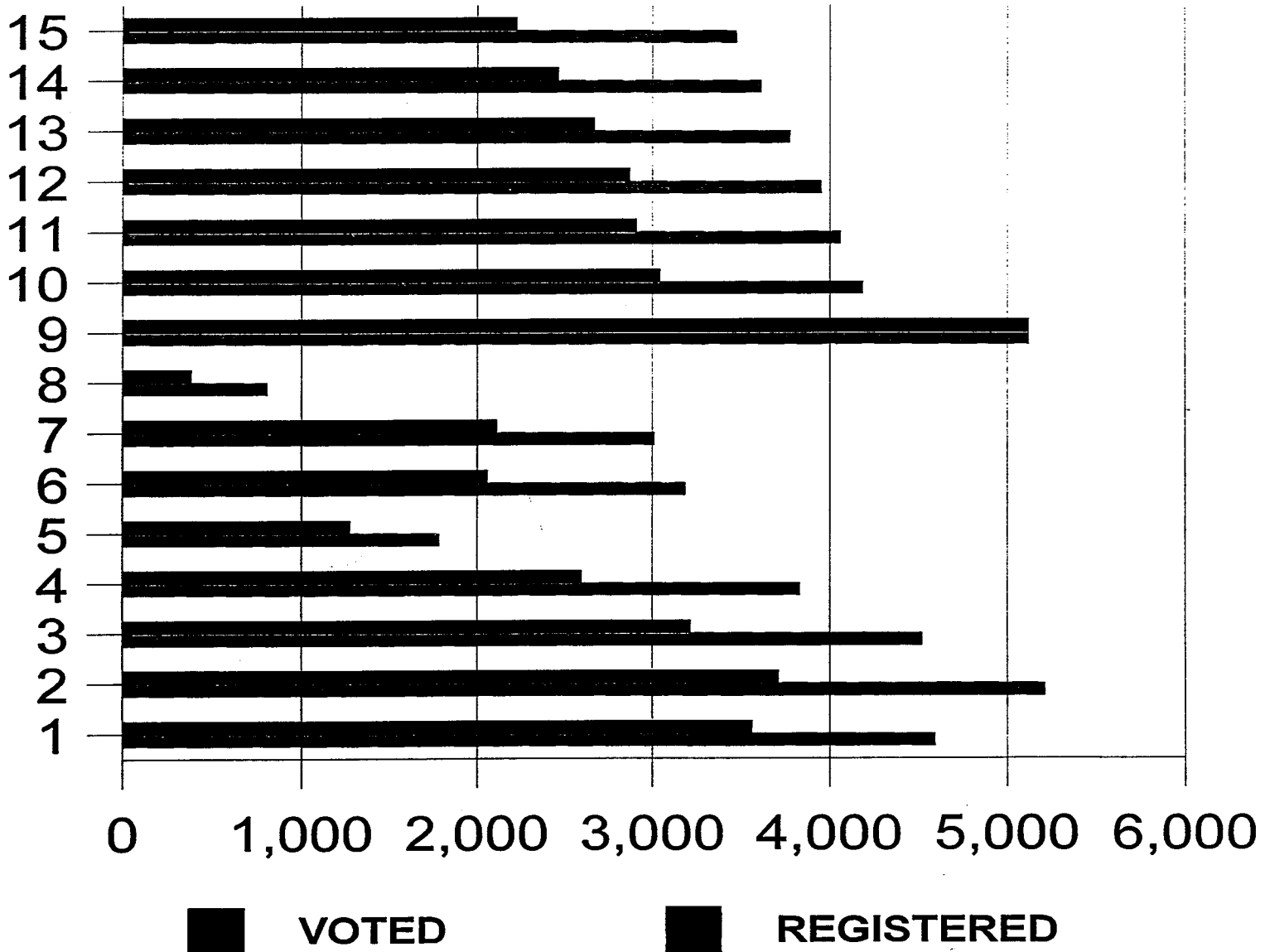
Figure 3

# VOTER TURNOUT 2004





## VOTER TURNOUT BY LEGISLATIVE DISTRICT



Jefferson County Board of Elections  
2004 End of Year Report

We started in January with the usual cleaning up of files - throwing out what we could and packing up what we needed to keep. The registration clerks went through the entire voter files - active and inactive to put everything back in place. We had our two part time registration clerks - one from each party and they each worked two days a week. This gave us an extra person in the office four days a week to help us stay ahead of the game or at least stay even.

The Deputy Commissioners were going to go to Rye, NY for the Commissioners Conference. We had permission from our Administrator and we were able to use the county vehicle. Lewis County Commissioners were going to ride along with us. At the last minute the county vehicle went into the garage for major problems and we had no transportation. We ended up making the decision to stay home and hope we didn't miss any major changes. As it turned out nothing had been done about the HAVA laws which were our greatest concern, so we didn't really miss a lot.

March came upon us and we had a Democrat Primary to get ready for. This wasn't too bad as the majority of the "getting ready" falls upon the State Board of Elections. We still have to set up ballots, send out absentee applications, absentee ballots and answer many questions. It's always very busy through out this time.

Once the Primary was over and everyone knew who the candidates were our office started getting very busy. We found stacks of registration forms every day to be taken care of. We were very thankful for our extra help.

The deputy commissioners went to Saratoga Springs for the NYS Election Conference in June. The commissioners came down for one day. We still had no new information about the HAVA laws. Everyone is very concerned about this. New York State lawmakers need to make some changes in their laws to follow the criteria of the federal laws and until this happens the county boards can do nothing to prepare for the many changes that will have to take place. These changes were supposed to be done by the 2004 general election but now we have until the 2006 election. The changes are going to take time to accomplish and we had hoped we could have a couple of years to get through the entire change. We truly hope we can have our new machines by the 2005 election so the general public will be able to use them before a state election.

We did start some changes made through the HAVA federal laws. If a person is a new registrant they must give their drivers license number or the last four digits of their social security number. If they register by mail they must put the number on the registration form and when they go to the polls to vote they have to show the election inspector proof of who they are. Everyone has been very helpful and we have had no real problems getting this information.

The fall primary was a very good one for our county. We had only one and that was a Republican Primary for a village trustee in the Village of Clayton. This took in two election districts. We were happy for this as we were busy enough without having to worry about a large

primary election.

Our election in November covered the federal and state offices plus a county family court judge, seven townships with a variety of offices and nine village elections.

November was coming fast and people were registering fast and furious. We had a feeling this was going to be a well turned out election. We felt each candidate had a very different way of looking at the presidential office and the people truly had a choice. Whenever this happens whether its on a local or national level the people tend to get to the polls and vote. Our office always enjoys it when we see a high percentage out to vote.

2004 Election Day was like no other. Some of the staff was in the office at 5:30 AM to be on hand in case there was problems at the poll before the opening (not enough workers or the machines aren't working) This wasn't the case this year. Our inspectors all showed up and there was no problems opening the machines. The telephones started ringing about 6:00 AM and the six telephones in the office were not quiet until after 9:00 PM. The minute you laid the telephone in the cradle it rang. There were no major problems throughout the day. People were calling to find out where they had to go to vote and inspectors were calling because they couldn't find a name in the book (usually the voter was in the wrong poll). Many polls had lines waiting to vote. This is unusual in our county but the people were not unhappy about it. We had several people come into the office to get a court order. We had a Supreme Court Judge in our office throughout the day and evening. The majority of these people were military who had just got back and didn't have time to send for an absentee ballot from their home state or just didn't think about it until they arrived back in the United States. The day was long, but the problems were few. The polls closed at 9:00 PM and at 9:50 PM every site had called in their final totals off of the machine and it was on the internet for all to see. We were very proud of our election inspectors as they did an outstanding job.

We had approximately 450 court orders for the 2004 election year. The majority of these were done on general election day when we had approximately 230 of them. This along with the telephone ringing non-stop gave us an interesting day.

Election Day is over and the work is not. It's time to check out all of the paper ballots before counting. We always match our absentee voters to the poll books before opening the ballots to make sure the voter didn't vote in person. We usually have 20 to 25 people who vote absentee and then find themselves in the county so they go to the poll to vote in person. These ballots are set aside so they don't get counted. There were 3,160 absentee ballots to be checked against the books. We then have affidavit ballots that we have to investigate before opening to make sure the person is registered to vote. This year we had 659 affidavit ballots. All of this takes time, but is well worth it when we do the actual count and know it has been done correctly.

Overall 2004 was a good year. We were kept busy but we had no major problems and for that we are thankful.

NEW YORK STATE BOARD OF ELECTIONS  
2005 COUNTY BOARD DIRECTORY

Jefferson COUNTY

BOARD ADDRESS: 175 Arsenal St  
Watertown, Ny 13601

BOARD PHONE # 315-785-3027  
BOARD FAX # 315-785-5197  
BOARD WEB SITE ADDRESS WWW.CO.JEFFERSON.NY.US

REP. Commissioner James E. Fitzpatrick  
E-Mail Address \_\_\_\_\_  
Home Address 837 Holcomb St  
Watertown, Ny 13601  
Home Phone 315-782-3636

DEM. Commissioner Sean Hennessey  
E-Mail Address \_\_\_\_\_  
Home Address 164 Remington St W  
Black River, NY 13612  
PO Box 603  
Home Phone 315-779-7728

REP. Deputy Comm. Sandra L. Corey  
E-Mail Address sandyc@co.jefferson.ny.us  
Home Address 225 Main St  
Antwerp, Ny 13608  
Home Phone 315-659-2434

DEM. Deputy Comm. Cindy  
E-Mail Address Cindy@co.jefferson.ny.us  
Home Address 520 Binns St  
Watertown, Ny 13601  
Home Phone 315-788-3044

Additional Pertinent Staff

Title Registration Clerk  
Name Karen Parker

Title Registration Clerk  
Name Kristy Keegan

Title \_\_\_\_\_  
Name \_\_\_\_\_

Title \_\_\_\_\_  
Name \_\_\_\_\_

Additional Pertinent Staff

Title Registration Clerk  
Name Babette Hall

Title Registration Clerk  
Name Katrina Kampnick

Title \_\_\_\_\_  
Name \_\_\_\_\_

Title \_\_\_\_\_  
Name \_\_\_\_\_

# 2004 ANNUAL STATISTICAL INFORMATION REPORT

PAGE 1

COUNTY Jefferson

DATE 12/31/04

## FINANCIAL SUMMARY

### BUDGET

TOTAL BUDGET FOR 2004	\$ 244,493
AMOUNT 2004 BUDGET INCREASE OR (DECREASE) FROM LAST YEAR'S BUDGET	\$ -5898

### AMOUNT APPROPRIATED FOR 2004

SALARIES	\$ 134,709
PRINTING	\$ 30,000
SUPPLIES	\$ 4,250
TRAINING	\$ 2,500

## STAFF SUMMARY

### COMMISSIONERS

DEMOCRATIC COMMISSIONER SALARY	\$ 2490
REPUBLICAN COMMISSIONER SALARY	\$ 2490
2 OR 4 YEAR TERM	2
FULL OR PART TIME	Part time

### DEPUTY COMMISSIONERS

DEMOCRATIC DEPUTY SALARY	\$ 34,968
REPUBLICAN DEPUTY SALARY	\$ 34,968
FULL OR PART TIME	Full time

### EMPLOYEES (EXCLUDE COMMISSIONERS & DEPUTIES)

NUMBER OF FULL TIME BOARD EMPLOYEES	2
NUMBER OF PART TIME BOARD EMPLOYEES	2
NUMBER OF TEMPORARY OR SEASONAL BOARD EMPLOYEES	35

## INSPECTOR INFORMATION SUMMARY

### TRAINING AND SALARY

NUMBER OF INSPECTORS APPOINTED	358
NUMBER OF INSPECTORS ATTENDING CLASS	284
NUMBER OF INSPECTORS WHO TOOK EXAM	122
NUMBER OF INSPECTORS WHO FAILED EXAM	0
NUMBER OF ALTERNATE INSPECTORS APPOINTED AND TRAINED	72
NUMBER OF CLASSES GIVEN	6
CLASS SIZE	45 - 65
AVERAGE LENGTH OF CLASS SESSION	3 hrs.
INSPECTOR SALARY RANGE (IF YOU HAVE A COUNTY-WIDE SALARY ENTER THAT AMOUNT IN BOTH THE LOW AND HIGH BOX)	LOW <sup>hr.</sup> \$ [6.00]    HIGH <sup>hr.</sup> \$ [10.00]
RATE OF PAY FOR INSPECTORS ATTENDING TRAINING SESSION	\$ mileage to & from per hr.
NUMBER OF PEOPLE WHO CHECK MAIL REG OR CALLED BECAUSE OF MAIL CHECK CARD ASKING TO BE PUT ON LIST AS INSPECTOR	?

## POLLING SITE SUMMARY

NUMBER OF POLLING SITES IN COUNTY	61
NUMBER OF POLLING SITES ACCESSIBLE TO HANDICAPPED	61
NUMBER OF ELECTION DISTRICTS IN COUNTY	91

## VOTING EQUIPMENT SUMMARY

NUMBER OF VOTING MACHINES	91
WHO OWNS VOTING MACHINES	Towns/Cities
WHO MAINTAINS VOTING MACHINES	Towns/City
NUMBER OF VOTING MACHINES ACCESSIBLE TO HANDICAPPED	30

**PETITIONS**

**DESIGNATING PETITIONS**

NUMBER RECEIVED	207
NUMBER CHALLENGED	0
NUMBER OF SPECS FILED	0
NUMBER INVALIDATED BY BOARD	0
NUMBER OF COURT CASES	0
NUMBER OF CASES UPHOLDING BOARD POSITION	0
NUMBER OF CASES REVERSING BOARD POSITION	0

**INDEPENDENT PETITIONS**

NUMBER RECEIVED	0
NUMBER CHALLENGED	0
NUMBER OF SPECS FILED	0
NUMBER INVALIDATED BY BOARD	0
NUMBER OF COURT CASES	0
NUMBER OF CASES UPHOLDING BOARD POSITION	0
NUMBER OF CASES REVERSING BOARD POSITION	0

**CAUCUS CERTIFICATES**

NUMBER RECEIVED	14
NUMBER CHALLENGED	0
NUMBER OF SPECS FILED	0
NUMBER INVALIDATED BY BOARD	0
NUMBER OF COURT CASES	0
NUMBER OF CASES UPHOLDING BOARD POSITION	0
NUMBER OF CASES REVERSING BOARD POSITION	0

**CAMPAIGN FINANCE SUMMARY**

NUMBER OF COUNTY COMMITTEE FILERS	10
NUMBER OF CANDIDATE FILERS	7
NUMBER OF PAC FILERS	25
TOTAL NUMBER OF FILINGS RECEIVED	42
NUMBER OF FIVE DAY LETTERS SENT	0
NUMBER OF CURRENT DELINQUENT FILINGS	0
NUMBER REFERRED TO COUNTY ATTORNEY OR DA	0

**REGISTRATION AND ENROLLMENT SUMMARY**

**REGISTRATION**

TOTAL NUMBER OF CENTRAL (IN OFFICE) REGISTRATION FORMS PROCESSED	
TOTAL NUMBER OF MAIL FORMS PROCESSED	
LOCAL REGISTRATION INFORMATION HAS ALREADY BEEN SENT TO US	XXXXXXXXXXXXXXXXXXXXXXX

**FORMS DISTRIBUTION**

TOTAL NUMBER OF MAIL FORMS USED	13000
NUMBER OF FORMS ISSUED TO GROUPS	8000
NUMBER OF FORMS USED IN YOUR OWN OUTREACH PROGRAMS (BANKS, POST OFFICES, TOWN/CITY HALLS, ETC)	5000
NUMBER OF FORMS PROCESSED FROM TAX PACKETS	234

**REGISTRATION SUMMARY FROM ALL SOURCES**

NUMBER OF NEW REGISTRANTS PROCESSED IN 2004	5931
NUMBER OF MOVERS WITHIN YOUR COUNTY PROCESSED IN 2004	4431
TOTAL NUMBER OF ENROLLMENT CHANGES	1048
TOTAL NUMBER OF NAME CHANGES	939
TOTAL NUMBER OF DUPLICATES	702
TOTAL NUMBER OF OTHERS	7823

## ABSENTEE AND AFFIDAVIT BALLOT SUMMARY

MARCH PRESIDENTIAL PRIMARY ABSENTEES	
NUMBER OF APPLICATIONS RECEIVED	231
NUMBER OF BALLOTS MAILED	231
NUMBER OF BALLOTS RETURNED	154
NUMBER INVALIDATED (NOT SIGNED, DATED AFTER ELECTION, ETC.)	7
NUMBER OF VOTERS WHO VOTED IN PERSON AFTER VOTING ABSENTEE	0
MARCH PRESIDENTIAL PRIMARY AFFIDAVITS	
NUMBER OF AFFIDAVITS RECEIVED	12
NUMBER OF AFFIDAVITS COUNTED FOR TRANSFERS/MOVERS	0
NUMBER OF AFFIDAVITS COUNTED FOR OTHER REASONS	0
REASONS FOR REJECTION	
TOTAL PRIMARY AFFIDAVITS REJECTED	6
NUMBER NOT SIGNED	0
NUMBER NOT IN DISTRICT	2
NUMBER FILLED OUT INCORRECTLY	0
NOT PROPERLY ENROLLED	4
MISCELLANEOUS	0
MARCH PRESIDENTIAL PRIMARY COURT ORDERS	
TOTAL COURT ORDERS PROCESSED	0
SEPTEMBER PRIMARY ABSENTEES	
NUMBER OF APPLICATIONS RECEIVED	1
NUMBER OF BALLOTS MAILED	1
NUMBER OF BALLOTS RETURNED	1
NUMBER INVALIDATED (NOT SIGNED, DATED AFTER ELECTION, ETC.)	0
NUMBER OF VOTERS WHO VOTED IN PERSON AFTER VOTING ABSENTEE	0
SEPTEMBER PRIMARY AFFIDAVITS	
NUMBER OF AFFIDAVITS RECEIVED	0
NUMBER OF AFFIDAVITS COUNTED FOR TRANSFERS/MOVERS	0
NUMBER OF AFFIDAVITS COUNTED FOR OTHER REASONS	0
REASONS FOR REJECTION	
TOTAL PRIMARY AFFIDAVITS REJECTED	0
NUMBER NOT SIGNED	0
NUMBER NOT IN DISTRICT	0
NUMBER FILLED OUT INCORRECTLY	0
NOT PROPERLY ENROLLED	0
MISCELLANEOUS	0
SEPTEMBER PRIMARY COURT ORDERS	
TOTAL COURT ORDERS PROCESSED	0
GENERAL ABSENTEES	
NUMBER OF APPLICATIONS RECEIVED	3,617
NUMBER OF BALLOTS MAILED	3,609
NUMBER OF BALLOTS RETURNED	3,160
NUMBER INVALIDATED (NOT SIGNED, DATED AFTER ELECTION, ETC.)	55
NUMBER OF VOTERS WHO VOTED IN PERSON AFTER VOTING ABSENTEE	12
GENERAL AFFIDAVITS	
NUMBER OF AFFIDAVITS RECEIVED	659
NUMBER OF AFFIDAVITS COUNTED FOR TRANSFERS/MOVERS	427
NUMBER OF AFFIDAVITS COUNTED FOR OTHER REASONS	69
REASONS FOR REJECTION	
TOTAL GENERAL AFFIDAVITS REJECTED	163
NUMBER NOT SIGNED	5
NUMBER NOT IN DISTRICT	16
NUMBER FILLED OUT INCORRECTLY	5
MISCELLANEOUS	137
GENERAL COURT ORDERS	
TOTAL COURT ORDERS PROCESSED	440
Total Court Orders	

## CONFIRMATION NOTICES

TOTAL NUMBER OF CONFIRMATION NOTICES SENT IN 2004	4,217
NUMBER OF PERSONS REREGISTERED AS A RESULT OF YOUR CONFIRMATION NOTICE	?

## NURSING HOMES ABSENTEE BALLOT PROGRAM

WE PERSONALLY VISIT NURSING HOMES TO DISTRIBUTE ABSENTEE BALLOTS	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
NUMBER OF HOMES VISITED FOR MARCH PRIMARY	0
NUMBER OF HOMES VISITED FOR SEPTEMBER PRIMARY	0
NUMBER OF HOMES VISITED FOR GENERAL	1
NUMBER OF BALLOTS PROCESSED - PRIMARY AND GENERAL TOGETHER	28

## GENERAL INFORMATION

NUMBER OF MILITARY VOTERS ON FILE IN YOUR COUNTY	516
NUMBER OF SPECIAL FEDERAL VOTERS ON FILE IN YOUR COUNTY	22
TOTAL NUMBER OF INACTIVE VOTERS ON FILE AS OF DECEMBER 31, 2004	14,297
DO YOU RUN ANY VILLAGE ELECTIONS?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
DO YOU HAVE A WEB SITE (IF SO, PLEASE PROVIDE WEB PAGE ADDRESS BELOW)	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

## CANCELLATIONS

TOTAL NUMBER OF REGISTRATIONS CANCELLED	1,600
NUMBER OF CANCEL NOTICES SENT TO OTHER COUNTIES	442
NUMBER OF CANCEL NOTICES SENT TO SBOE FOR OTHER STATES	245
NUMBER OF PERSONS CANCELLED BY RETURNING POSTAGE - PAID CARD IN CONFIRMATION NOTICE	8

www.Co.Jefferson.ny.us/elections



# 2004 Voting Machine Breakdown Review

County Jefferson Date 12-31-04

For your responses to most of the questions in this survey, please use data based upon the General Election Day experiences of November 2. You will note that in some cases, questions will pertain to our most recent Primary Election. Please answer accordingly, and as always, thank you for your cooperation.

How many election districts are in your county? 91

How many voting machines were in use in your county on Election Day? 91

How many voting machine 'problems' did you have in your county? \_\_\_\_\_

How many of these problems involved:

- mistakes in machine set-ups? 0
- cross-endorsement straps that failed? 0
- curtain cords? 0
- actual mechanical breakdowns? 0
- other ✓

Please explain your 'other' problems: ✓ No breakdowns - Only Inspectors trying to use wrong key in opening - Very smooth election!

How long was the average interruption in voter services? None

Did any machines have to be replaced on Election Day, because of problems identified above? YES \_\_\_\_\_ NO ✓

If you answered YES to this question, how many machines were replaced?

When a machine problem occurs, do your inspectors immediately offer emergency ballots?

YES  \_\_\_\_\_

NO \_\_\_\_\_

When a machine problem occurs, do your inspectors immediately contact custodians or technicians, to come fix the problem?

YES  \_\_\_\_\_

NO \_\_\_\_\_

Do you require your inspectors to call you before they go into 'emergency mode' ?

YES \_\_\_\_\_

NO  \_\_\_\_\_

OR

Do they call you after they have performed the two procedures mentioned above?

YES  \_\_\_\_\_

NO \_\_\_\_\_

Any comments or thoughts you would like to share, concerning your emergency procedures? Feel free to attach copies of any procedures you provide to your inspectors.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you have voting machines in use on election day, which still had primary election results on them? YES \_\_\_\_\_ NO  \_\_\_\_\_

If you answered yes, on how many machines did this occur? \_\_\_\_\_

If you answered yes, how was this type of problem resolved ?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please share with us, your thoughts concerning machine breakdowns in this most recent General Election:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In general, to what or whom can your machine problems be attributed?

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In that your custodians/technicians are on call on any election day, where are they stationed? 2 are in election office for City -  
The rest are in each of their townships.

How do your inspectors (or you), reach them? (Cell phones, pagers, etc.)  
Telephone or cell phone

Have you used our suggested 'crash kit' concept for emergencies? (Zip-lock bag with special instructions for inspectors, emergency ballots, privacy envelopes, etc.)

YES  NO

Do you provide individual privacy envelopes for emergency ballot voters to use?

YES  NO

Have you created any special tools or 'kit' for emergency ballot situations? Please provide a description or samples, if possible.

No

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Any general thoughts or comments you would like to share with us, concerning voting machines or other issues raised in this survey?

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In light of the HAVA federal legislation which we have been discussing with you at conferences and regional meetings since 2002, have you had an opportunity for initial conversations with your local legislative leaders on aspects concerning machine replacement?

YES  \_\_\_\_\_

NO \_\_\_\_\_

Have you had an opportunity for in - house conversations at your Board, concerning machine replacement?

YES  \_\_\_\_\_

NO \_\_\_\_\_

Have you had any discussions or made any progress on or decisions to centralize all election services at your County Board?

YES  \_\_\_\_\_

NO \_\_\_\_\_

Details: We have discussed all of the above, with our Administrator and our legislators. They listen and tell us to wait and see what Albany proposes.

If you have prepared anything in writing on this topic, for either your legislative leaders, or for in-house discussions, please forward a copy with this completed survey.

Please use additional sheets, if necessary, to answer or elaborate on any of these questions.

**Thank You !!**

2004 Cancellation Survey

County Jefferson Date 12-31-04

Number of records canceled in 2004 11,539  
due to the following reasons:

deceased 704

personal request 8

felony convictions 17

judged incompetent \_\_\_\_\_

moved out of the county 695  
(and based on information the voter provided to you)

purged 9914  
(Inactive voters who had not voted in 2 previous federal elections)

other 201  
(please define 'other')

(2) Rejected by BOE; (4) not American citizen, (87)  
Incomplete; (94) Duplicate on file; (14) unknown

2004 Military, Special Federal and Special Presidential Ballot Review

COUNTY JEFFERSON DATE 1/31/05

GENERAL ELECTION SUMMARY:

Number of Military Ballots mailed out by your Board 575

Number of Military Ballots received by your Board 439

Of those voted ballots, how many were NOT counted, because they  
failed to contain a postmark? 0  
were not signed? 2  
other reasons which prohibited counting? 10

What were those other reasons?  
postmarked to late, voted in person, Ballot sent back in wrong envelope.

Number of Special Federal Ballots mailed out by your Board 23

Number of Special Federal Ballots received by your Board 23

Of those voted ballots, how many were NOT counted, because they  
failed to contain a postmark? 0  
were not signed? 0  
other reasons which prohibited counting? 0  
What were those other reasons?

Number of Special Presidential Ballots mailed out by your Board 8

Number of Special Presidential Ballots received by your Board 8

Of those voted ballots, how many were NOT counted, because they  
failed to contain a postmark? 0  
were not signed? 0  
other reasons which prohibited counting? 0  
What were those other reasons?

To answer these questions, please use data from the Presidential Primary held in March, 2004:

Number of affidavits processed by your Board

12

Number of affidavits determined to be valid

6

Of those valid ballots, how many were:

in-county movers

6

miscellaneous poll book errors

0

re-activation of an inactive voter

0

other

0

If you entered a number for 'other', what might those other reasons be, for ruling the affidavit 'valid'?

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Number of affidavits determined to be invalid

6

Of those invalid ballots, how many were:

not completed properly by the voter

0

not completed properly by the inspectors

0

not registered at all, in your county

0

other

6

If you entered a number for 'other', what might those other reasons be, for ruling the affidavit invalid?

Not registered in propu party, wronged.

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Any thoughts or comments you would like to share, concerning affidavit ballots?

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**MARCH PRESIDENTIAL PRIMARY SUMMARY:**

Number of Military Ballots mailed out by your Board 22

Number of Military Ballots received by your Board 15

Of those voted ballots, how many were NOT counted, because they failed to contain a postmark ? 0

were not signed ? 0

other reasons which prohibited counting? 0

What were those other reasons?

---

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Number of Special Federal Ballots mailed out by your Board 1

Number of Special Federal Ballots received by your Board 1

Of those voted ballots, how many were NOT counted, because they failed to contain a postmark ? 0

were not signed ? 0

other reasons which prohibited counting? 0

What were those other reasons?

---

---

Any thoughts or comments you would like to share, on the topic of Military or Special Federal voters and/or their ballots?

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**SEPTEMBER PRIMARY ELECTION SUMMARY:**

*Number of Military Ballots mailed out by your Board* \_\_\_\_\_ 0

*Number of Military Ballots received by your Board* \_\_\_\_\_ 0

*Of those voted ballots, how many were NOT counted, because they failed to contain a postmark ?* \_\_\_\_\_ 0

*were not signed ?* \_\_\_\_\_ 0

*other reasons which prohibited counting?* \_\_\_\_\_ 0

*What were those other reasons?*

---

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---

*Number of Special Federal Ballots mailed out by your Board* \_\_\_\_\_ 0

*Number of Special Federal Ballots received by your Board* \_\_\_\_\_ 0

*Of those voted ballots, how many were NOT counted, because they failed to contain a postmark ?* \_\_\_\_\_ 0

*were not signed ?* \_\_\_\_\_ 0

*other reasons which prohibited counting?* \_\_\_\_\_ 0

*What were those other reasons?*

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*Any thoughts or comments you would like to share, on the topic of this season's Military or Special Federal voters and/or their ballots?*

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2004 AFFIDAVIT BALLOT REVIEW

COUNTY JEFFERSON DATE 1/31/05

To answer these questions, please use data from the General Election held on November 2, 2004.

Number of affidavits processed by your Board 659

Number of affidavits determined to be valid 496

Of those valid ballots, how many were:

in-county movers	<u>427</u>
miscellaneous poll book errors	<u>17</u>
re-activation of an inactive voter	<u>52</u>
other	<u>0</u>

If you entered a number for 'other', what might those other reasons be, for ruling the affidavit 'valid'?

---

---

---

Number of affidavits determined to be invalid 163

Of those invalid ballots, how many were:

not completed properly by the voter	<u>5</u>
not completed properly by the inspectors	<u>0</u>
not registered at all, in your county	<u>89</u>
other	<u>69</u>

If you entered a number for 'other', what might those other reasons be, for ruling the affidavit invalid?

Wrong Ed, Preg to late

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Any thoughts or comments you would like to share, concerning affidavit ballots?

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**To answer these questions, please use data from the Primary held in September, 2004**

**Number of affidavits processed by your Board** \_\_\_\_\_ 0

**Number of affidavits determined to be valid** \_\_\_\_\_

Of those valid ballots, how many were:

in-county movers \_\_\_\_\_

miscellaneous poll book errors \_\_\_\_\_

re-activation of an inactive voter \_\_\_\_\_

other \_\_\_\_\_

**If you entered a number for 'other', what might those other reasons be, for ruling the affidavit 'valid'?**

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**Number of affidavits determined to be invalid** \_\_\_\_\_

Of those invalid ballots, how many were:

not completed properly by the voter \_\_\_\_\_

not completed properly by the inspectors \_\_\_\_\_

not registered at all, in your county \_\_\_\_\_

other \_\_\_\_\_

**If you entered a number for 'other', what might those other reasons be, for ruling the affidavit invalid?**

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**Any thoughts or comments you would like to share, concerning affidavit ballots?**

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# 2004 HAVA-COMPLIANCE SURVEY

## TOPIC: POSTINGS

DID YOU REPRODUCE THE MASTER "VOTER'S BILL OF RIGHTS" FOR POSTING IN EACH OF YOUR POLL SITES?

YES

NO

- IF YOU ANSWERED NO, DID YOU COMPLY WITH THIS REQUIREMENT BY PRODUCING A POSTING OF YOUR OWN?

YES

NO

- IF YOU PRODUCED YOUR OWN VERSION, PLEASE INCLUDE A COPY OF THE POSTING YOU CREATED.

HOW DID YOU ENSURE THAT INSPECTORS POSTED THE BILL OF RIGHTS WHICH YOU PROVIDED? PLEASE ELABORATE:

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DID YOU PRESENT THE REQUIRED 'NOTICE TO VOTERS' (WHICH WE SENT YOU AS SEVERAL MASTERS) IN A FORMAT WHICH ALLOWED THE VOTER TO TAKE A COPY OF SAME HOME?

YES

NO

- IF YOU ANSWERED YES, PLEASE SEND US A COPY OF WHAT YOU PROVIDED.

HAVE YOU SENT LETTERS TO ALL AFFIDAVIT VOTERS ADVISING THEM OF WHETHER OR NOT THEIR BALLOT WAS COUNTED?

YES

NO

- IF YOU ANSWERED NO, WHEN DO YOU PLAN TO SEND THOSE LETTERS? \_\_\_\_\_

HAVE YOU RECEIVED CALLS FROM VOTERS ASKING ABOUT THE STATUS OF THEIR AFFIDAVIT BALLOT?

YES

NO

- IF YOU ANSWERED YES, HOW MANY CALLS HAVE BEEN RECEIVED? \_\_\_\_\_

ON AN ADDITIONAL PAGE, PLEASE SHARE ANY THOUGHTS YOU HAVE CONCERNING THIS ASPECT OF HAVA COMPLIANCE IN YOUR COUNTY.

## 2004 HAVA-COMPLIANCE SURVEY

TOPIC: FIRST TIME/BY MAIL REGISTRANTS

HOW MANY LETTERS HAVE YOU SENT OUT, THROUGH THIS PAST NOVEMBER'S ELECTION, TO COLLECT ID INFORMATION FROM FIRST TIME/BY MAIL APPLICANTS? \_\_\_\_\_

- OF THOSE, HOW MANY COMPLETED RESPONSES HAD YOU RECEIVED AT THE TIME OF THE PRODUCTION OF YOUR POLL BOOKS? \_\_\_\_\_

AT THE TIME OF THIS PAST GENERAL ELECTION, HOW MANY VOTERS WERE FLAGGED AS 'ID REQUIRED' IN YOUR POLL BOOKS? \_\_\_\_\_

- OF THOSE, HOW MANY SHOWED ID AND VOTED ON THE MACHINE? \_\_\_\_\_

- OF THOSE, HOW MANY WERE REQUIRED TO VOTE BY AFFIDAVIT BALLOT? \_\_\_\_\_

THROUGHOUT THIS IMPLEMENTATION PROCESS, HOW MANY RECORDS DID YOU FORWARD TO US FOR MATCHING AT DMV? \_\_\_\_\_

- OF THOSE RECORDS FORWARDED TO US, HOW MANY WERE MATCHED? \_\_\_\_\_

ARE YOU STILL SENDING US RECORDS FOR DMV-MATCHING PURPOSES? (CIRCLE ONE, PLEASE) YES NO

- IF YOU ANSWERED NO, DO YOU PLAN TO? YES NO

ON AN ADDITIONAL PAGE, PLEASE SHARE ANY THOUGHTS YOU HAVE CONCERNING THIS ASPECT OF HAVA COMPLIANCE IN YOUR COUNTY.

We do not have much of this info. If we had known you would want it, we would have kept track through the year.

# 2004 Agency-Based Registration Experiences

"The Director's Cut"

COUNTY Jefferson

DATE 12-31-04

We have advised you many times in the past, to advise us of agency and DMV problems, by noting in the comment section of your transmittals (batches are not forwarded in a timely way, forms are incomplete, deadlines are missed, etc.) We trust you do this at present, and for those who do not, we encourage you to do so, as each transmittal is reviewed when received, and such comments are reviewed and addressed with the particular site. In this manner, we can attempt to resolve issues throughout the year, so as to avoid election day problems. Your accuracy and frankness are essential to our ability to use this information for the best possible purposes. Unless otherwise indicated, please base your responses on your experiences at the November 2 General Election.

## DMV Section

How many people contacted you prior to election day, to claim they had registered at DMV, but were not on file with you? 0

- Of these, how many were you able to research? \_\_\_\_\_
- How many had indeed been to DMV and COMPLETED the registration part of a license transaction which was not forwarded to you? \_\_\_\_\_

That would mean that \_\_\_\_\_ of these complaints revealed that the individual had not completed a transaction which resulted in an opportunity to register.

- How many of your pre-election DMV problems were you able to resolve, so that these persons could vote on Election Day? (For example, you had time to get them a new form before the registration deadline, a court-ordered registration, etc) \_\_\_\_\_

On Election Day, how many 'alleged' DMV customers claimed to have completed a form, but whose names were not in your pol books? 0

- Of these, how many voted by court order (on the machine)? \_\_\_\_\_
- How many voted a court-ordered affidavit ballot? \_\_\_\_\_
- Did the judges(s) assigned to you on Election Day used the special DMV phone number to research the claims of these persons? YES \_\_\_\_\_ NO \_\_\_\_\_
- How many of your Election Day complainants actually completed DMV transactions which were not forwarded to you? \_\_\_\_\_
- How many of them were found to not have completed a transaction that would have registered them to vote? (either checked NO on their DMV paperwork: \_\_\_\_\_, or did not conduct a license-related transaction at which voter registration is required to be offered? \_\_\_\_\_)

Please share with us any comments you have concerning the DMV voter registration program:

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**Agency-Based Section**

How many people contacted you prior to election day, to claim they had registered at an agency site *other than DMV*, but were not on file with you? 0

- Of these, how many were you able to research? \_\_\_\_\_
- How many had indeed been to an agency-based site and COMPLETED the registration part of a license transaction which was not forwarded to you? \_\_\_\_\_

That would mean that \_\_\_\_\_ of these complaints revealed that the individual had not completed a transaction which resulted in an opportunity to register.

- How many of your pre-election agency-based problems were you able to resolve, so that these persons could vote on Election Day? (For example, you had time to get them a new form before the registration deadline, a court-ordered registration, etc)

\_\_\_\_\_

On Election Day, how many 'alleged' agency-based customers claimed to have completed a form, but whose names were not in your poll books? 0

- Of these, how many voted by court order (on the machine)? \_\_\_\_\_
- How many voted a court-ordered affidavit ballot? \_\_\_\_\_

- What criteria, if any, did the judges(s) assigned to you on Election Day use to grant court orders?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- How many of your Election Day complainants actually completed agency-based transactions which were not forwarded to you? \_\_\_\_\_
- How many of them were found to not have completed a transaction that would have registered them to vote? \_\_\_\_\_

Please share with us any comments you have concerning the agency-based voter registration program:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please attach additional sheets, if necessary, to explain issues or offer extended comments.



In our ongoing efforts to address post-election questions and issues, we are hoping to collect information from you and your board, which will help craft our responses. There is a great deal more election-related scrutiny of late, and it is important for all of us that answers come from us, based on information provided by you. You are welcome to elaborate on any of the answers you provide here, by attaching additional sheets, as necessary.

### 2004 REGISTRATION-RELATED ISSUES

#### Snapshot

how many voters contacted you prior to election day, for any of the following reasons:

caller claims to have mailed you a reg form, but you have no such record 0

caller claims to have registered at a community registration drive, but you have no record 0

caller claims to have registered at DMV, but you have no record 0

caller claims to have registered at another agency site, but you have no record for them 0

how many of the DMV-related calls were you able to resolve prior to election day \_\_\_\_\_

how many of the agency-related calls were you able to resolve prior to election day \_\_\_\_\_

Did you contact our NVRA unit, to try to resolve any of these issues:

and:

how many voters contacted you on election day, for any of the following reasons:

caller claims to have mailed you a reg form, but you have no such record 0

caller claims to have registered at a community registration drive, but you have no record 0

caller claims to have registered at DMV, but you have no record 0

caller claims to have registered at another agency site, but you have no record for them 0

On election day, did the judges assigned to your board use the special DMV number to verify statements made by voters who were seeking court orders because of a DMV issue? YES / NO

How many of the DMV inquiries made by your election day judges revealed that voters had indeed checked the YES box, opting for voter registration, but no form had been forwarded to you? \_\_\_\_\_

As always, your cooperation is appreciated.

JEFFERSON COUNTY

POSTAL PROGRAM:

Our postal program has been very standard for the last few years. We send 25 to 50 registration forms in January to every post office in the county with a letter explaining they must put these forms out where the public can have access to them. The majority of our voters who call and ask for a registration form are very happy when they are told the post offices have them. It's more convenient than waiting for one to be mailed or if they have to come in to the building to get one. We have been doing this long enough now that the post offices call us as soon as they see the forms getting low.

TOWN CLERKS - VILLAGE CLERKS - CITY CLERK - REALTORS - LIBRARIES

Registration forms are also sent to all of the above offices. The easier you make it for the potential voter to register the more apt they are to register. Half the battle is complete. Then you just have to find a way to make them want to go to the polls.

SCHOOL PROGRAM

Dates are set up for the registration clerks to go to the schools each year to register students. There are twelve schools and one college in Jefferson County. Almost all of the schools participate. When I set up the appointments for the clerks to go to the school, the teacher has the option of having them in their classroom or setting up a table in the hall just for registrations. I ask the school to make an announcement to the student so they will know ahead of time when we will be there. In the announcement the students are told they must be 18 years of age by election day, they must know their 911 address as well as their mailing address if different and we encourage them to talk to their parents about party enrollment. I have enclosed a copy of our "thank you" from one of the schools.

The Community College usually has two voter registration drives a year. We make sure they know all of the cutoff dates and they have enough forms on hand.

MEDIA:

We always work very closely with our television stations, newspapers, and radio stations. Whenever we want to get an announcement out about deadlines, voting dates, or anything pertaining to the election, our media has always been very helpful. The television stations come into the office a few times during the election period to remind people to vote. We do interviews on the radio and in the newspaper. The media and the board of elections both have an obligation to the general public and we have found a way for the two of us together to fulfill this obligation.

PRINT RESOURCES:

We give our posters to different organizations whenever they are going to have a registration drive. We use the brochures in the same way and we also pass them out to the students in the schools. It is very important to educate the public and brochures and posters are the most convenient way to do so.

ACTION PLAN 2005

We feel we will have a lot to do if the state changes some of their laws to meet the HAVA standards. New machines and the education of the public and the election workers are on the horizon. We don't know if it will happen in 2005 but we know we will be busy if it does. In the meantime, we will do as we have always done in the past - make voting as easy as possible for the general public and try to keep the public awareness of the importance of voting. This will be done through the media, schools, libraries, post offices, etc.



Mike Nelson

*[Signature]*

To the Jefferson County Board of Elections,

We are extremely thankful for your walking us through the registration process. Your time was greatly appreciated. Thank you for making our voting an easy success.

*[Signature]*

*[Signature]*

Nicole Clark

Dana Brotherton

Sincerely,

Indian River High

Senior Government Students

Danielle Moran

*[Signature]*  
Zya Jones

Stephanie Dejeu

Jennifer Pazamio

Gabrielle Odonan

Lawrence *[Signature]*  
Zakay Woodruff

Stephanie Collette

Jessica Gallari

Dual Ratliff

Christa Hull

James J. Harris III  
Arl Kim III

Stephanie Grostean

Jess Hamself  
Jessica Gumble

Kelly Dillon

Nicole Risher  
*[Signature]*

*[Signature]*  
Crystal Thane

Tom Scott

Alison Cunningham  
*[Signature]*  
Matthew Bennis

Jeannie Nicholas  
Kachael Moore

Clair Jordan

Alex Mason

Jessica Paschal

Ron D. Sordz

Michael Coleman

Sharon Barney

Shayna Hill  
Ashley Liscomb

Adam Clark

London Seawald

Karla McShane

Randi Sears

Natasha Farrell

Miss Liana Minnick

Tasha Mosher

Michael Rogers

Jesse Mares

Lauren Rose Boehlein

Tom W. Josh H

*[Signature]*

Jessica Vincent